

ATTACHMENT NO. 1

**WESTERN CONFERENCE OF PUBLIC SERVICE
COMMISSIONERS**

CONSTITUTION

As Amended July 14, 2007

**CONSTITUTION
OF THE
WESTERN CONFERENCE OF
PUBLIC SERVICE COMMISSIONERS**

I

NAME

The name of this organization is the Western Conference of Public Service Commissioners (Conference.)

II

OBJECTS

The objects of this Conference as a regional association within the National Association of Regulatory Utility Commissioners, shall be: to promote the best interests of the National Association; to contribute to the betterment of commission regulation through study and discussion; to promote uniformity in the structure, terminology and coordination of regulation while honoring the public interests within the charge of each state commission, and to promote cooperation of the member commissions with each other, with the National Association and its members and with the other regulatory agencies.

III

MEMBERSHIP

Active membership shall embrace only the members of the commissions of the states of Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington, Wyoming and Guam.

Associate membership shall include members of the staff of each commission entitled to representation in the Conference and the Regulatory Commissions and staff of Canada and Mexico and their respective provinces.

Honorary membership shall include, in addition to the President, first Vice-President, second Vice-President, Administrative Director and General Counsel of the National Association, all members of federal agencies who are also members of the National Association, and all members of statutory state energy commissions in Western Conference States.

IV

PRIVILEGES AND VOTING RIGHTS

Only Active members shall have the privilege of voting and voting shall be by state in amending this Constitution, in final passage of resolutions, and in election of officers. All Active members may nominate officers, propose and debate motions and resolutions and vote on all proceedings except the formal roll call of the states hereby required (1) in the election of officers, (2) the disposition of resolutions and (3) amendments to the Constitution. Active members present shall decide for each state how its ballot shall be cast, whether as a unit or by representative fractions; in the absence of a majority decision by members present from a given state, the Conference must honor a fractional vote when requested by a member from that state.

Honorary and Associate members shall have the privilege of the floor.

All Active and Associate members shall be eligible to serve on committees, provided however, that the chairmen of all committees shall be Active members of the Conference.

V

OFFICERS

The Conference shall have the following officers: A President, a Vice-President, and a Secretary/Treasurer. All officers shall be elected from the Active members of this Conference at the regular annual meeting.

The term of office for each officer shall be for a period of one year or until a successor is elected. Terms shall begin on October 1.

In the case of vacancy between annual meetings, the Vice-President shall assume the office and duties of President. If the office of Vice President becomes vacated it shall remain vacant until the next annual meeting. If the office of Secretary/Treasurer becomes vacant, the President, with the concurrence of the Executive Committee, shall appoint an Active member of the Conference to fill the vacancy. Should all offices become vacant, the remaining members of the Executive Committee shall appoint an acting President and Secretary/Treasurer to serve until the next annual meeting.

The officers of the Conference shall exercise powers and duties ordinarily devolving upon such officers in similar organizations. The President and Secretary/Treasurer shall each render an annual report at the annual meeting.

The cost of any surety requirement imposed by the Conference upon a Constitutional officer and the Coordinator shall be borne by the Conference.

Subject to the offer of staff support by a member state, the officers may designate a Conference Coordinator to receive and disseminate information, issue notices and maintain records. The permanent records of the Conference shall be maintained by the Coordinator and accessible to the members. When no Coordinator is serving, the permanent records automatically are in the custody of the Conference Secretary/Treasurer, and the officer's member state shall be accountable for the preservation, continuance and transfer of the records to the succeeding Secretary/Treasurer or Coordinator.

VI

EXECUTIVE COMMITTEE

There shall be an Executive Committee composed of the President, Vice-President, Secretary/Treasurer and two immediate Past Presidents, if available. In the event that a Past President is unable to serve, a member at large shall be elected by the members at the annual meeting. The President shall preside at the meetings of the Executive committee.

The Executive Committee shall meet at the call of the President and shall conduct the affairs of the Conference between annual meetings, prepare for and supervise various meetings, the programs and order of business, the collection of dues and all other powers and authority ordinarily exercised by such a committee.

VII

OTHER COMMITTEES

The membership of other committees, both standing and special, shall be appointed by the President with the approval of the Executive Committee.

VIII

RESOLUTIONS

Proposed resolutions are to be submitted to the President and the Coordinator at least 30 days before the annual meeting and sent to each Conference commission at least 20 days prior to the meeting.

Resolutions of an emergency nature, submitted later, must have a two-thirds majority to pass.

Resolutions may also be considered at meetings convened under the terms of Article IX, with voting as provided by Article IV, but Constitutional amendments and election of officers may occur only at the annual meeting.

IX

CONFERENCE MEETINGS, QUORUM

At least one meeting of the members of the Conference shall be held each year. The time and place of this annual meeting shall be determined by the President of the Conference. All meetings shall be conducted under Roberts Rules of Order.

Upon due notice to the active members, as to time and place, the presence of at least one active member from each of eight of the Conference states shall constitute a quorum for conducting official business. At any meeting, other than the annual meeting, official approval of any action shall require the support of at least eight states.

X

CODE OF ETHICS

In conducting business on behalf of the Conference, members should avoid impropriety and the appearance of impropriety. Members should respect and comply with the law of the land and the Constitution and Policies of the Conference and should conduct herself or himself in a manner that promotes both the objectives of the Conference and public confidence in the Conference.

XI

AMENDMENTS

The Constitution may be amended at any annual meeting by a two-thirds majority of the active members present and voting by member states as provided in Article IV, provided that any proposed amendment is placed before the Conference in writing at least one full business day prior to any vote on it.

ATTACHMENT NO. 2
September 15, 2005

DUTIES OF WESTERN CONFERENCE COORDINATOR

1. Assist in planning of the Annual Western Conference:
 - a. Provide assistance under the direction of the Executive Committee and President of the State hosting the Conference.
 - b. Help organize, plan and implement Conference.
 - c. Provide suggestions for presentation and discussions and activities.
 - d. Conduct on-site visit and meeting with host President.
 - e. Review and provide assistance with Hotel contract.
2. Render assistance to the Executive Committee in carrying out their duties, and following the Constitution of the Western Conference of Public Service Commissioners.
3. Provide assistance to the Committee Chairs as requested.
4. Send out annual newsletter to all Commissioners.
5. Maintain the WCPSC files.
6. Take and transcribe the minutes of resolutions of WCPSC business meeting and annual Conference.
7. Distribute up-to-date membership lists.
8. Provide new officers with information regarding their duties and responsibilities.

ATTACHMENT NO. 3

POLICY GOVERNING COMMITTEES OF THE WESTERN CONFERENCE OF PUBLIC SERVICE COMMISSIONERS

MEMBERSHIP

Committees of the WCPSC shall attempt to have at least one member from each Western State except where specific sub regional issues are involved. Volunteers for membership shall be sought from each state. Commissioner's committee preference shall be surveyed at the annual Conference.

VOTING

Consensus among committee and subcommittee members is encouraged as a policy of WCPSC. Where voting occurs, no state shall cast more than one vote on an issue before a committee or subcommittee, and where there is a plural membership from a state the vote shall be divided equally among its members present.

QUORUM

One-third of the members of each committee and subcommittee shall constitute a quorum; provided however, that in no case shall a quorum be less than two members.

AD HOC COMMITTEES

With respect to subjects not wholly within the jurisdiction of a standing committee, ad hoc committees may be established for initial terms of one year or less by Conference or between Conferences by the Executive Committee or between meetings of the Executive Committee by the President, and may be continued thereafter if annually renewed by the Executive Committee.

SUBCOMMITTEES

The committees may establish and abolish subcommittees of their members upon notification of the Executive Committee.

COMMITTEE CHAIR

The chair of a committee shall be appointed by the President with concurrence of the Executive Committee for a one-year term and may be reappointed for a maximum of three consecutive terms.

VICE CHAIR

The appointment of a vice chair for a committee or subcommittee shall be at the option of the President, after consultation with the Executive Committee and the chair of the committee, and the making of such an appointment shall not create a presumption that the incumbent shall later succeed to the chair.

MEETINGS

Committees and subcommittees are encouraged to meet in conjunction with the Annual Conference, and other times as appropriate.

MEETING REGISTRATION FEES

Each committee and subcommittee may collect, as necessary, registration fees from their members for the purchase of coffee and other refreshments, rental of meeting rooms, and the payment of their incidental expenses.

STATEMENTS OF PURPOSE

Each committee shall prepare and maintain in current form a statement of its purpose subject to the approval of the Executive Committee.

COMMITTEE SUPERVISION

The Executive Committee shall exercise general supervision and policy direction over the committee and shall annually review the functioning of the committee structure. Where it is found deficient, or if a committee has not held at least one meeting in the last year, the Executive Committee may recommend the appointment of a new committee chair or the consolidation or abolishment of the committee.

ANNUAL STUDY PROGRAM

Each committee and subcommittee shall select and complete each year at least one new study project to increase the knowledge of the regulatory community on a subject within the jurisdiction of the committee and subcommittee.

ANNUAL REPORTS

Each committee and subcommittee shall prepare a written report of its activities and recommendations to the Conference at the annual meeting and shall file two copies of it with the President at least 14 days before the Annual Conference to permit printing and distribution at the Annual Conference.

Adopted by the WCPSC June 10, 1987 and amended June 20, 2006

ATTACHMENT NO. 4

PROCEDURES FOR SELECTING NARUC SECOND VICE PRESIDENT

Candidacy may be declared prior to the annual business meeting in June and nominations from the floor will be permitted.

The President will open the floor for nominations. No seconds will be required.

After a full opportunity for all nominations has been given, a motion and a second to close nominations will be entertained. Voting will then take place on the motion.

Each nominee will be asked to give a short acceptance or rejection speech.

The WCPSC Coordinator will serve as Teller and distribute one voting ballot to each state. In order to receive a ballot the respective state must have at least one member in attendance. Each state gets one vote. In accordance with Article IV of the Constitution, "Active Members shall decide for each state how its ballot shall be cast, whether as a unit or by representative fractions; in the absence of a majority decision by members present from a given state the Conference must honor a fractional vote when requested by a member from that state." (NOTE: No absentee ballots will be accepted from states which are not represented in person. However, those present from a given state may vote fractions as entrusted to them by colleagues who may not be in attendance at the meeting. This will be the decision of each state, and the full responsibility rests with members from a given state in attendance at the meeting.)

The Teller will then collect the ballots. Those individuals who have made nominations will comprise the committee with the Teller to count the votes and announce the winner of the election. The individual who receives a majority wins. In the event of a tie, a second ballot will be cast for the two individuals who received the greatest number of votes in the first ballot.

In the extremely unlikely event that a winner has not emerged by majority vote at the conclusion of two ballots, the floor will be open for discussion of a tie breaking procedure at the time. Any procedure agreed to must be supported by at least a majority of the states represented at the business meeting.